

Broom Leys Surgery

PPG Meeting Minutes 10th June 2023



Date: 10th August 2023

Time: 16:00

Venue: Waiting Room

Attendees: separate list

Apologies: separate list

NO.	DISCUSSED:	ACTION BY:
1.	<p>Welcome, Apologies & Introductions.</p> <p>Attendees included: Karen Smith (KS) (ANP), Pauline Beall (PB), Helen Loros and new Friend of Broom Leys Surgery joined the meeting.</p> <p>Georgia from Active Together was unable to attend.</p>	
2.	<p>Loros</p> <p>Helen from Loros explained the Loros Vision:</p> <p>"Everyone with an incurable illness has the right to excellent care. This should value and respect their uniqueness and their own choices. People should be enabled to live and die with dignity and with appropriate and compassionate support for themselves and their loved ones."</p> <p>She then went on to explain the services offered by Loros.</p> <p>LOROS Hospice: Free care and support for terminally ill patients</p>	
3.	<p>Active Together – moved to next meeting</p>	
4.	<p>Practice Update.</p> <p>KS gave an update on the new equipment:</p> <ul style="list-style-type: none">• 24 hour Blood Pressure Monitor• ECG• FeNO device – diagnostic breathing test• Spirometry	

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	<p>KS shared with the team that the practice had just had a replacement for some of our computers and that once these are in place we will begin setting the new equipment up and then arrange training for staff.</p> <p>Two staff going on maternity leave:</p> <ul style="list-style-type: none">• Lisa - HCA• Lottie - Mental Health Practitioner	
5.	Flu /COVID Campaign update <p>The dates of the Flu Campaign have been put on hold due to NHS England reviewing the National Flu and Covid Strategy. The practice has clinics booked from Monday 18th September including our housebound and Care Home patients, but we are waiting for an update on what will be happening.</p> <p>If the scheduled clinics can go ahead, we will advise the PPG Chair who will then inform the PPG Members should any of them be in a position to support the practice.</p> <p>PB advised that the practice is working the several local organisations with a view to be able to share some support information to patient's when they attend for their vaccinations and are hoping to create an activity and information pack for housebound patients that would be delivered at the time of their vaccination. The PPG kindly offered to help should this be needed.</p>	
6.	AOB. <p>During Helens' talk she advised that all patients should have a Care Plan and Respect Form as this a person's opportunity to make their wishes known should they be in a position where they do not have a voice.</p> <p>KS did a QA session on Care Plans and Respect forms alongside Helen.</p> <p>Deputy Chair stated how positive he felt now that the practice had now started to published the monthly telephone call data and patient Did Not Attend (DNA) information; he also advised that this information has been published in the Coalville Times.</p> <p>PPG Members discussed the "Green initiatives within the practice:</p> <ul style="list-style-type: none">• Useful website "Recycle 4 Charity" so that PPG members can donate cartridges and other items to their charity of choice.• Practice staff are now collecting used stamps for Royal National Institute for the Blind (RNIB).• Used tablet blister packs are now being collect by Superdrug.	

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	<p>PB advised that we may have someone to attend the next meeting to discuss the local support for our veteran patients.</p> <p>The practice received a donation of blankets which a PPG member is going to take to a local refuge centre.</p> <p>PB gave an update on the food collection to date for Trussel Trust and a PPG member offered to deliver to this to the local collection point.</p> <p>A PPG member encouraged everybody to use Mindfulness to deal with difficult and stressful situations. He shared how he was using Mindfulness to process a current health situation.</p> <ul style="list-style-type: none">• He also shared several personal experiences around how helping others helped him.• He advised that he creates and distributes wooden pegs with supportive messages and has offered to create some for our housebound patient packs along with some of his DVD's of local walks which he shares within the community. <p>The meeting closed with a reading of his poetry and the PPG supported the reading by singing the chorus.</p>	
7.	Date and time of Next Meeting 5 th October at 4:00 pm	
	Meeting Closed	